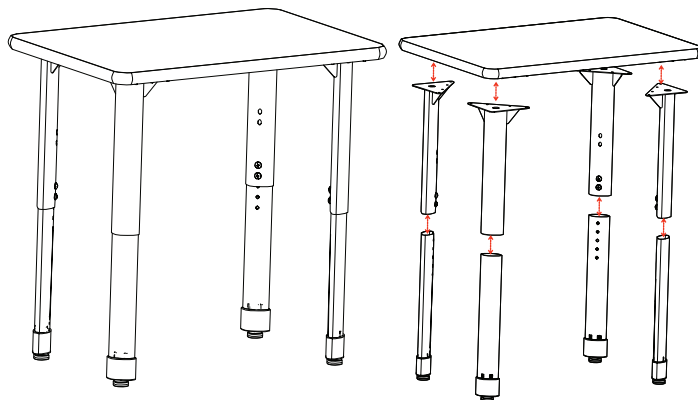


Classroom Select® Traditional and Shaped Desks

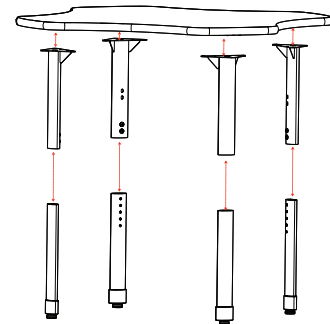
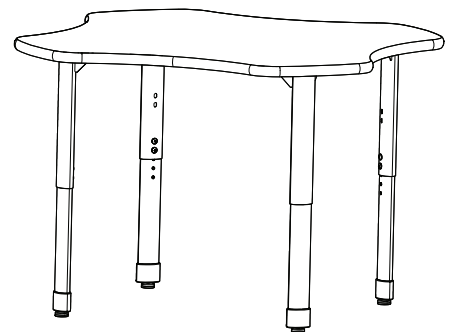
ASSEMBLY INSTRUCTIONS

Thank you for purchasing Classroom Select® Traditional and Shaped Desks from School Specialty®. Please review the enclosed packing list to ensure all components are included and read the instructions carefully before you begin assembly. If you find anything missing or have any questions now or after setup, please contact Customer Care at 888.388.3224 or customer care.schoolspecialty.com/contact-us-email.

Disclaimer: These instructions are shown for the NeoClass® Activity Desks, but also work for the Traditional and NeoShape desks offered by School Specialty®.



NeoClass® Activity Desks

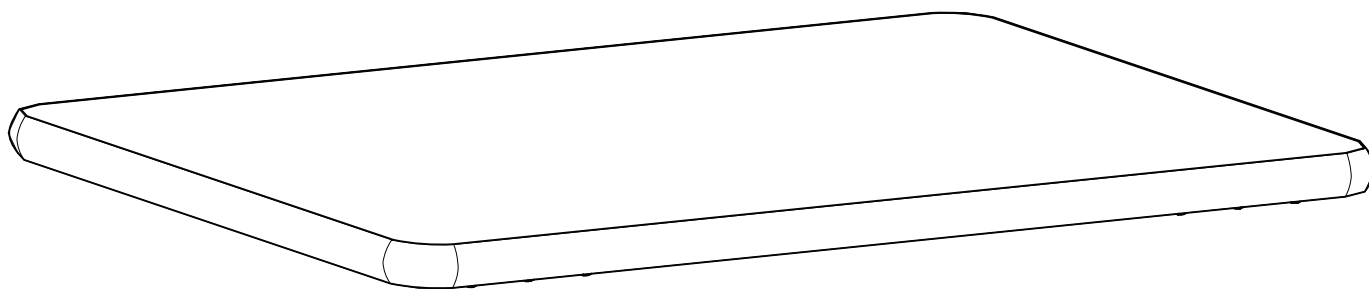


NeoShape Desks

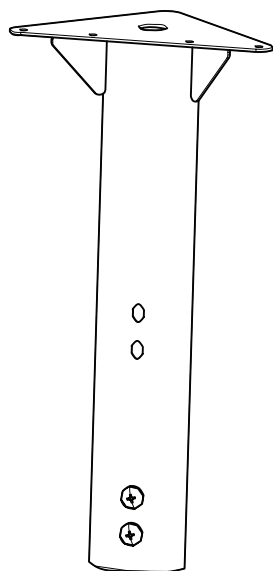


Traditional Desks

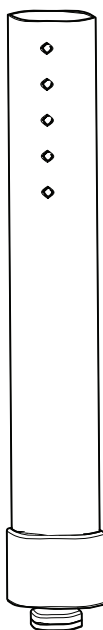
PART AND TOOLS LIST



Desk Top
Quantity: 1



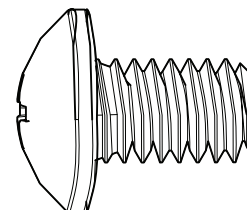
Activity Table Leg Upper
Quantity: 4



Activity Table Leg Insert
Quantity: 4



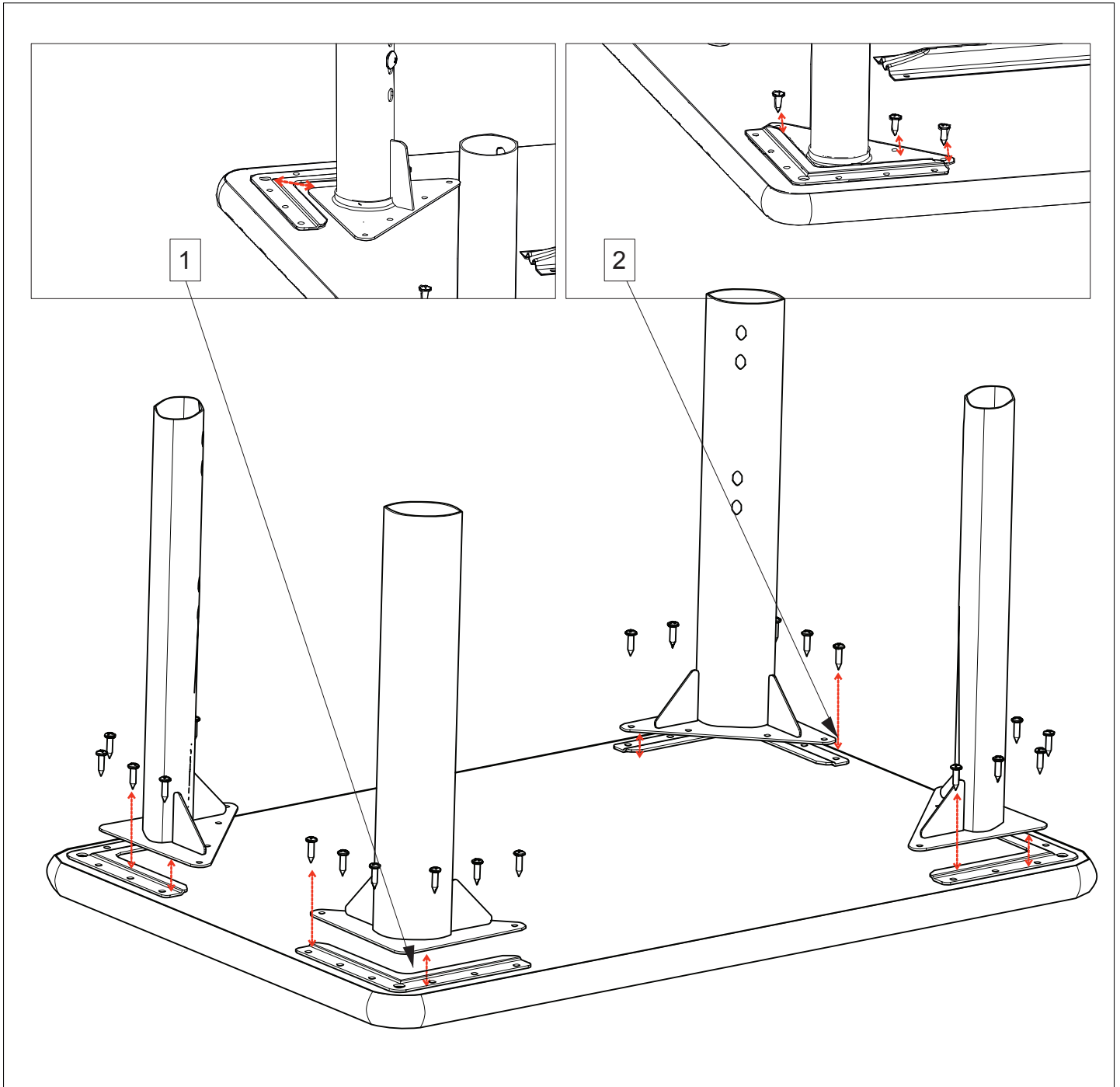
Phillips Rounded Head Screw
Quantity: 16



Serrated Bolt
Quantity: 8

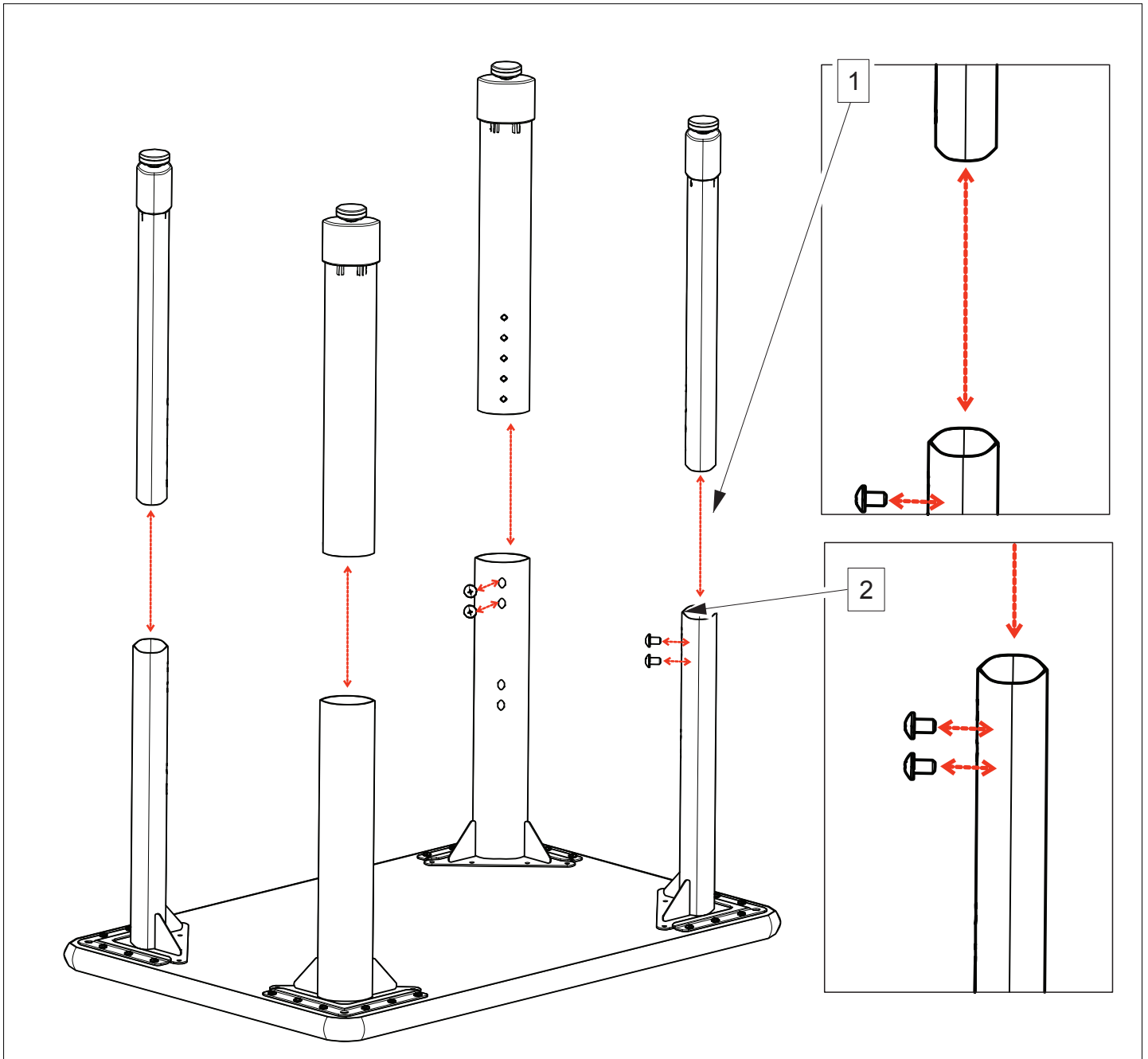
STEP 1

To begin assembling the Traditional and Shaped Desks, place the desk upside down on a stable, non-abrasive soft surface to avoid any scratching. Slide the upper metal plate of the Leg into the V-Bracket (shown in zoomed in image 1). For a snug fit, gently tap it with a rubber mallet. Using a Phillips screwdriver, secure the leg mounting plate to the table with four Round Head Screws from the hardware kit (shown in zoomed in image 2). Repeat for the remaining Legs and V-Brackets.



STEP 2

In the second step of the installation, insert the adjustable leg inserts into the installed leg uppers. Align the holes on both parts to ensure proper positioning. Secure the leg inserts by inserting the provided serrated screws through the aligned holes and fastening them, as indicated in the zoomed-in sections of the diagram. After setting the leg height, leave the leg insert screw $\frac{1}{4}$ turn loose, flip the desk over, and make sure the unit is level. Then turn $\frac{1}{4}$ turn and tighten the screws, so the inserts are not wobbly. Make sure the bolts are tightened securely to maintain stability and prevent movement.



DISCLAIMERS

Please review the enclosed packing list to ensure all components are included. Please read the instructions carefully before you begin assembly. If you find anything missing or have any questions now or after set-up, please contact Customer Care at 888.388.3224 or customercare.schoolspecialty.com/contact-us-email.

Heavy or large furniture may require two or more people for proper assembly. Improper assembly may void the warranty. Ensure all hardware is correctly installed and screws are fully tightened before use. Recheck and tighten screws at least once per year. Failure to assemble or secure parts properly may result in product failure or personal injury.

The products illustrated/photographed in this assembly instruction may vary slightly from the actual product.

Product Warranty: help.schoolspecialty.com/s/article/Product-Warranties